**APPROVED**

**INARS Exec. Committee Meeting**

**December 4, 2013**

**8:00-9:30 PM EST**

Present: Joan Brooks, Bonnie Muller, Theresa Pettersen-Chu

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **TOPIC** | **DISCUSSION** | **ACTIONS/****COMMENTS** | **RESPON-SIBILITY** | **TIME-****FRAME** |
| **1.**  | **2015 conference** | **We agreed most desirable place Bonsecours****(Budget was revised by Joan B. and Joan S. The proposed changes were sent to the board for review with expected approval at our next board meeting.)** | **Revise conf expense/income** | **Joan** |  |
| **2** | **Exec Council****And looking ahead** | **Where is the ship: launched, the website, BYB, newsletter…turning point – need to seek funding to grow and really get known.****Discussed strategies including hiring P.R. /marketing consultant to map campaign.** **Value of workshops: seeing the transformation occur for someone- witness the depth of the listening and the response. Connecting other people to the person on the table – active participant in the change. Focus on what we are the experts at.****The power of Intention.****Staff for INARS: administrative assistant?** **Expert advice- overall strategy – what’s the most important thing to do at this stage?****Tasks that don’t require a synergist to do to keep the ship afloat. Functionaries.****Develop and execute a marketing plan****Administrative assistant – could do Quikbook.** |  |  |  |
| **3** | **Budget Process** | **January request from committee chairs. : 1st draft of budget late February.** **March meeting – start budget review. Finalize in April at conf. Bd mtg.** |  |  |  |
| **4** | **Future; succession** | **Considerations for President Elect, Treasurer. Recognition that Joan will complete her term in 2014 and Theresa in 2015.**  | **Share w Nan****Check w potential P. E.**  | **Bonnie****Theresa** |  |
| **5.**  | **Future relationship w Mark G.** | **Theresa will explore considerations w Mark.****Bonnie will check out hypotheticals and potential conflict of interest issues about paid consultant and trainee. Clear that once certified, couldn’t consult.**  | **Check w Mark****Check w Anne u** | **Theresa****Bonnie** |  |
| **6**  | **Next mtg** | **Fri Jan 10 11:30-1**  |  |  |  |