**APPROVED**

**INARS Exec. Committee Meeting**

**December 4, 2013**

**8:00-9:30 PM EST**

Present: Joan Brooks, Bonnie Muller, Theresa Pettersen-Chu

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|  | **TOPIC** | **DISCUSSION** | **ACTIONS/**  **COMMENTS** | **RESPON-SIBILITY** | **TIME-**  **FRAME** |
| **1.** | **2015 conference** | **We agreed most desirable place Bonsecours**  **(Budget was revised by Joan B. and Joan S. The proposed changes were sent to the board for review with expected approval at our next board meeting.)** | **Revise conf expense/income** | **Joan** |  |
| **2** | **Exec Council**  **And looking ahead** | **Where is the ship: launched, the website, BYB, newsletter…turning point – need to seek funding to grow and really get known.**  **Discussed strategies including hiring P.R. /marketing consultant to map campaign.**  **Value of workshops: seeing the transformation occur for someone- witness the depth of the listening and the response. Connecting other people to the person on the table – active participant in the change.  Focus on what we are the experts at.**  **The power of Intention.**  **Staff for INARS: administrative assistant?**  **Expert advice- overall strategy – what’s the most important thing to do at this stage?**  **Tasks that don’t require a synergist to do to keep the ship afloat. Functionaries.**  **Develop and execute a marketing plan**  **Administrative assistant – could do Quikbook.** |  |  |  |
| **3** | **Budget Process** | **January request from committee chairs. : 1st draft of budget late February.**  **March meeting – start budget review. Finalize in April at conf. Bd mtg.** |  |  |  |
| **4** | **Future; succession** | **Considerations for President Elect, Treasurer. Recognition that Joan will complete her term in 2014 and Theresa in 2015.** | **Share w Nan**  **Check w potential P. E.** | **Bonnie**  **Theresa** |  |
| **5.** | **Future relationship w Mark G.** | **Theresa will explore considerations w Mark.**  **Bonnie will check out hypotheticals and potential conflict of interest issues about paid consultant and trainee. Clear that once certified, couldn’t consult.** | **Check w Mark**  **Check w Anne u** | **Theresa**  **Bonnie** |  |
| **6** | **Next mtg** | **Fri Jan 10 11:30-1** |  |  |  |