**APPROVED**

**INARS Executive Meeting**

**July 8, 2015**

**3:30 pm-5:00 PM EDT**

Present: Georgena Eggleston, Bonnie Muller, and Nan Shugart

Absent: None

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|  | **TOPIC** | **DISCUSSION** | **ACTIONS/**  **COMMENTS** | **RESPON-SIBILITY** | **TIME-**  **FRAME** |
| **1** | Georgena’s new book | We are all so excited and proud of Georgena and her new book: *A New Mourning: Discovering the Gifts in Grief*. Georgena will be contacting the Synergy community in a special invitation to learn about the book and to purchase it on July 26. That evening, Georgena will have her first book signing! The official book launch will be September 1st with her new website. September is suicide prevention month. |  |  |  |
| **2** | Treasurers Report | Georgena will send the Exec. Board the Treasurer’s Report before sending to the full Board. Tax return has been sent off. | Send Treasurer’s Report to Exec. committee | Georgena | asap |
| **3** | Nominating/Elections | Nan has sent out all welcome letters/packets to the new Board members.  Bonnie is making plans with Mike S., new Nominating/Elections Chair, next week to discuss how things have changed with this committee and the Board since he was last involved. | Contact Mike S. | Bonnie | Next week |
| **4** | Upcoming Board Meeting, July 19 | Concerning RSM for Life, Bonnie has spoken with both Noel and Janice and those two will be discussing this item further. The Board will not need to discuss this any further at the next Board meeting. Bonnie will send an email to update the Board.  Agenda items for next Board meeting:  Noel will give update on RSTI.  Welcoming new Board members.  Auction on the 15th to fund our new website.  Website proposals to be sent to Bonnie by the 15th. Include Kamela on this. Bonnie can oversee the vetting of the proposals but will check with Kamela on her thoughts.  New brochures are ready. 3 people have placed an order. Bonnie will send brochure invoices by email to Georgena.  Per Ilana, 1968 is the date that RSM began. Bonnie will suggest putting this date on the new RSM certificates.  Bonnie will send out an agenda to Board members.  Bonnie will finalize the INARS Annual Report to include Treasurer’s final report and sentence regarding each committee. Georgena offered to edit. | Email Board re: RSM For Life    Email brochure invoices to Georgena  Finalize Annual Report | Bonnie  Bonnie  Bonnie | Before the Board meeting  As needed.  Asap |
| **5** | Next meeting: | Monday, August 10th from 2:30 pm – 4:00 pm EST. | Email reminder | Bonnie | Few days prior |