**APPROVED**

**INARS Executive Committee Meeting**

**March 12, 2014**

**3:30-5 PM EDT**

Present: Joan Brooks, Bonnie Muller, Theresa Pettersen-Chu

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|  | **TOPIC** | **DISCUSSION** | **ACTIONS/**  **COMMENTS** | **RESPON-SIBILITY** | **TIME-**  **FRAME** |
| **1** | review of proposed budget | We looked at places where we could reduce the expenses. In marketing, we suggested the committee be urged to think pragmatically about prioritizing what we can accomplish and also recognizing it takes time and energy to build a functioning committee with members engaged. Theresa will speak with Bev before the Bd. meeting.  We also discussed the use of consultants. We will have a conversation before the Board meeting about the interview with Marney Makridakis, and Bonnie plans to send out notes from the interview soon.  We will be able to bring to the Board meeting at the conference a recommendation for our priorities for professional consultation: how much, how much $, and goals. | speak w Bev  conf. call | Theresa  exec com and Bev | before March 23  March 18 at 4 |
| **2** |  |  |  |  |  |
| **3** |  |  |  |  |  |